

Board of Directors Meeting

Date:

Friday May 17, 2013

Building:

Department of Revenue

Time:

1:00 pm to 4:15 pm

Conference Room:

Skjegstad (room 2000)

Attendees: Thompson Aderinkomi, Pete Benner, Brian Beutner, Kathryn Duevel, MD, Thomas Forsythe, Commissioner Lucinda Jesson, Phillip Norrgard, Commissioner James Schowalter

Staff: April Todd-Malmlov, Carley Barber

Minutes:

Welcome and introductions

The meeting was called to order at 1:00 pm by Commissioner Jesson. Members and staff introduced themselves.

MNsure overview

April Todd-Malmlov, MNsure Executive Director, provided the Board with an in-depth MNsure overview, which was followed by a question and answer session. The MNsure Overview presentation can be found on the [MNsure website](#).

Roles and responsibilities

Commissioner Schowalter walked through the [requirements](#) for official transition of authority to the Board. Per Statute, the transfer must take place by September 16, 2013. The transfer is possible at any time before then, if all of the required policies and procedures are established.

Nomination and election of Chair and Vice Chair

At Commissioner Jesson's request, each Board member spoke regarding their approach to governance and provided two words to describe a good Board Chair.

The group discussed the proposed position descriptions for Board Chair and Vice Chair. The Board decided to make the below edits (please note strikeouts and underlines to denote new text):

1. Provides leadership and direction to the Board of Directors, including:
 - In partnership with the Executive Director, developing annual objectives for the Board and drawing up an annual board work plan, subject to Board approval;
 - Ensuring that structures and procedures are in place for effective governance, including training and evaluation of board members;
 - Providing for the creation of board committees as necessary to ensure that the board completes its work in a timely and effective fashion;
 - Serving as a role model for board members in developing and maintaining an

effective board culture.

4. ~~Evaluates~~ At least annually leads the performance evaluation of MNsure in achieving its mission.

Additionally, the desire to amend the position of the Vice Chair to be more cooperative with the Chair, and add chairing a future committee as one of the duties was noted.

Phil Norrgard nominated Brian Beutner for Chair and Pete Benner as Vice Chair. The nomination was seconded by Kathryn Duevel, MD.

ACTION: Brian Beutner was elected Chair and Pete Benner was elected Vice Chair by unanimous vote.

Future meeting schedule

Chair Beutner will work with staff to further develop the draft Board schedule proposed by staff.

At the upcoming May 29 meeting the Board will discuss charter and bylaws. Mary Foarde, attorney at FriedemannFoarde will assist in drafting materials for consideration. Drafts will be sent to Members in advance of the meeting.

Adjourn

The meeting adjourned at 4:15pm.