

# Minnesota Eligibility Technology System Executive Steering Committee Meeting Minutes

---

## Details

- August 8, 2017
- 10 a.m. - 12 p.m.
- Room 1100, Minnesota Senate Building, 95 University Ave W, St. Paul, MN 55155

## Participants

### Voting Members

- Janet Goligowski, Stearns County - present
- Deborah Huskins, Hennepin County - present
- Chuck Johnson, DHS - present
- Kari Koob, MNSure - present
- Nathan Moracco, DHS - present
- Allison O'Toole, MNSure - present

### Non-Voting Members

- Jesse Oman, MNIT - present
- Bill Pal-Freeman, MNIT - absent

### Guests

- Greg Poehling, MNIT
- Stephanie Grisell, MNSure

## Agenda Items

### Call to Order & Welcome

*Jesse Oman, MNIT*

Jesse Oman called the meeting to order at 10:04 a.m. Members introduced themselves.

Jesse noted that the role of the METS ESC is to ensure the IT support is in place to provide health care to Minnesotans. Despite any uncertainties that may exist at the state and federal level concerning the Affordable Care Act, this group will continue to focus on current law and system improvements.

### Administrative Items

**MOTION:** Allison O'Toole moved to approve the draft [June 27 meeting minutes](#). Janet Goligowski seconded. All voting members present voted in favor and the motion was approved.

## **METS IT Program Status Update**

*Greg Poehling, Director of Program Management Division, MNIT Services @ DHS/MNsure*

Greg Poehling of MNIT presented the [ESC Update](#).

Greg noted the Supervisor Workspace and Organization Location Structure functionality was successfully put in place on July 9, 2017.

Greg provided an update on the fall release slated for September 17, 2017. The fall release MMIS work would include a new auto-renew event message, MMIS Phase 1 fix to reduce MMIS interface errors and rejections, and MMIS updates to MinnesotaCare billing functionality. The notice work in the fall release focused on incorporating legislatively-mandated estate recovery language. Furthermore, the improvements would make the notices clearer for consumers and lead to more efficient renewals processing. Greg noted his team was continuing work on resolving the existing defect backlog in both the fall and winter releases, with a focus on resolving defects that cause frequent problems for customers and caseworkers.

Greg also noted that with open enrollment 2018 less than 100 days away, preparations and readiness were well underway. Load testing was being completed, based on peak days from the previous open enrollment period. Greg also indicated the winter release date of December 17, 2017 was not affected by the supplementary enrollment period announced by MNsure. Greg noted the winter release would encompass MMIS interface functionality, notice redesign, carrier integration, periodic data matching (PDM) and federal tax information masking, and defects.

Nathan Moracco asked if PDM-related notices were considered part of the PDM project or part of a notices project. Greg reported that the PDM-related notices work was underway, but he wasn't sure which project they fell under.

Greg moved on to the 2018 METS roadmap and walked through the planned steps for developing the roadmap. First, the METS project management team (PMT) would identify and score proposed new project work. Next, the PMT would work to determine available capacity and define proposed projects' scope. Finally, members would rank and prioritize projects, identify release timeframes, and prepare a recommendation on 2018 projects for the ESC to review and approve. Greg noted some of the project work for 2018 was already planned.

Janet asked if defect fixes would be included in the 2018 releases. Greg indicated PMT were considering that, but would take direction from the ESC. Janet noted previous discussion had identified a goal of resolving 20% of defects in 2017.

Allison reiterated Janet's concerns about correcting defects within the system. Allison also noted the request for proposal ("RFP") in the field may require additional resources from PMT during 2018. Greg noted there were certain assumptions about the RFP in the 2018 roadmap. Chuck Johnson asked Allison about the timing of the RFP related to 2018 work. Allison indicated MNSure had received proposals and had begun reviewing them. She also reiterated the RFP was not for open enrollment 2018, but for open enrollment 2019.

Nathan asked Greg to clarify the timeframe related to resolving interfacing issue. Greg reported he hoped to provide the committee with a response and further information at the September meeting.

Greg continued with his presentation, moving on to the carrier integration roadmap for 2017. The project scope for EDI fixes and enhancements in the fall release included two components, effective dates and reason codes. Two items—834 EDI fixes and enhancements—were determined to be out of scope for the fall release and would be part of the discussions for 2018 roadmap planning.

Greg moved on to the public program roadmap. Greg highlighted three projects and provided an update on the 1095B forms. He noted that the project team was working on submitting the file for 2016 1095B corrections to the IRS. Next, the MAXIS to METS migration project was nearing completion. Work began in fall 2016 to migrate cases with renewal dates through September 2017, with the final processing expected to conclude by the end of October 2017. As of July 2017, 72% of cases had been migrated and an additional 26% were in process. Lastly, the MinnesotaCare premium reconciliation project team was continuing to work on reconciling premiums from January 2014 through April 2016 following incorrect premium calculations and billings during that time period. Greg noted work on this project resumed in May.

Greg acknowledged the PDM work related to public programs. Following the annual update on the Federal Poverty Level ("FPL") rates, METS would be updated with the new rates before the renewal batches for the update month were run. Greg expected to deploy the update in the fall release.

Finally, Greg provided the ESC with a program status update of all active METS projects. There was only one project in red, the 1095B project. Testing and code fixes for the 2016 1095-B XML corrections were taking longer than expected but were nearing completion. As Greg's team did not meet their timeline for the project, it was in red.

Greg reviewed the projects in yellow beginning with the trigger of FTR via the Federal Hub. Testing was currently 60% complete. The project was in yellow due to a slight testing delay and a business report request. Secondly, the infrastructure improvements project was in yellow due to the compliance and audits project. There were still some data issues that needed to be resolved, and the team was working toward a resolution. Greg expected the project to be in yellow until all parties involved agreed upon operationalization. Additionally, the disaster recovery project was in yellow due to the purchasing of additional equipment. Greg moved on to the MMIS interface project, which was reporting yellow due to issues in two

different tracks of work within the redesign project. Greg expressed confidence the MMIS interface project would move toward green shortly. Finally, the periodic and annual work was placed in yellow to be cautionary following the recent announcement by MNsure of open enrollment 2018 dates. Greg noted this was purely cautionary and to ensure discussion continues around business matching.

Allison expressed appreciation for the cautious approach and noted the carrier integration project was now green after being red for many months. She thanked Greg for his work.

Nathan asked for clarification on the “risk” category. Greg noted that typically means problems may arise within the next week, at least from an operational standpoint.

## **New Business**

### *ESC Members*

Allison noted the dates for open enrollment 2018 had been set. MNsure’s open enrollment would run November 1, 2017 to December 15, 2017, with a special enrollment period open to all Minnesotans running December 16, 2017, to January 14, 2018. Allison also indicated the Department of Commerce had released preliminary health insurance rates, which included both rates without the 1332 reinsurance waiver approval and rates with waiver approval. Allison indicated the federal government released information that noted navigator grants would be limited this year; however, as MNsure is a state-based exchange, this would not apply to Minnesota.

## **Public Comment**

None.

## **Adjourn**

**MOTION:** Kari Koob moved to adjourn. Deborah Huskins seconded. There were no objections and the meeting adjourned at 10:40 a.m.