

DRAFT MNsure Advisory Committee Ground Rules

Guide to our work:

1. Everyone contributes to the committee's deliberations.
2. The breadth of existing opinions is sought in this advisory committee work.
3. On occasion, the MNsure board may seek a consensus decision on a topic. At other times, the committee may choose to offer its opinion as a consensus, if everyone supports it.
4. All members will contribute to the reports of our deliberations requested by the board.

Proposed Ground Rules for Advisory Committee Meetings

1. We will start and end on time.
2. Interruptions (cell phones or pagers) are to be avoided during our work together.
3. We respect that everyone has a valuable contribution to our work together and expect that all will participate in it.
4. We will listen actively to the opinions of others, refrain from speaking over others or in side conversations, and will disagree respectfully.
5. Our goal will not be to force agreement -- it is about hearing and exploring divergent perspectives so that informed deliberations can take place.
6. We will recognize individual and committee accomplishments and look for ways to appreciate our work together.
7. When an individual's contribution to a discussion veers off of the meeting's agenda, the individual may be directed to a more direct route to provide that input to MNsure or the committee may agree to address the topic in a future agenda.

Facilitators' Expectations for Committee Meetings

At the end of each committee meeting you will leave knowing that you:
(1) have had an opportunity to share your ideas, (2) have been heard by your peer committee members, (3) have contributed to the important work of the

committee, and (4) understand the question posed for individual work between committee meetings, and (5) understand the work ahead for the committee.