

Stakeholder Register - People

Project Name: Minnesota Health Insurance Exchange Project



Name (Last, First)	Email	Organizations	Roles	Start Date	End Date
Agarwal, Sid	sid.agarwal@in.ibm.com	IBM	Technical Architect	08/06/12	
Aguilar, Rita	ritaaguilar@maximus.com	MAXIMUS	Team Manager	07/16/12	
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Siegel, Mark	mark.siegel@state.mn.us	DHS		08/13/12	

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Sienko, Mary		MDC		08/13/12	
Simon, Anna		DHS		08/13/12	
Slocum, Cari	slocum@us.ibm.com	IBM	Business Analyst	08/06/12	
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Swider, Tommy	thomas.swider@engagepoint.com	EngagePoint	Project Director	07/16/12	
Todd-Malmlov, April	april.todd-malmlov@state.mn.us	MNHIX	Director	07/16/12	
Turner, Gina	ginaturner@maximus.com	MAXIMUS	Project Management Specialist	07/16/12	
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Vande Hey, Tim	tim.vandehey@state.mn.us	MDC		08/13/12	
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Won, Wai Seng	wai.won@state.mn.us	Exchange Operational Readiness Program Office	Lead Program Manager	07/16/12	

Stakeholder Register - Organizations

Project Name: Minnesota Health Insurance Exchange Project



Organization Name	Alternate	Description	Inactive
Connecture		A MAXIMUS partner organization providing software and services on the project.	
Department of Human Services	DHS	The Minnesota State agency for human services that is a stakeholder on the project.	
EngagePoint		A MAXIMUS partner organization providing system integration software and services on the project.	
Exchange Operational Readiness Program Office		The organization responsible for facilitating the coordination of activities related to the implementation of the exchange across all organizational boundaries.	
Health Insurance Exchange Advisory Task Force			
IBM	Curam	A Maximus partner organization providing software and services on the project.	
Information Technology for Minnesota Government	MNIT	The centralized State Information Technology organization.	
Internal Revenue Service	IRS	The federal Internal Revenue Service	
MAXIMUS		The Prime Contractor on the project responsible for implementing the technical solution.	
Minnesota Department of Commerce	MDC	The Minnesota State agency sponsoring the project.	
Minnesota Department of Health	MDH	The Minnesota State agency for health services that is a stakeholder on the project.	
Minnesota Health Insurance Exchange	MNHIX	The organization within MDC responsible for implementing and operating the exchange system.	
Minnesota Management & Budget	MMB	The Minnesota Stage agency for managing and utilizing financial, human, information and analytical resources.	
Project Management Office	PMO	The MAXIMUS organization responsible for project management activities on the project.	
Project Management Team		The MAXIMUS group of partner Project Managers on the project, led by the Project Management Officer.	
Project Oversight Committee		The Project Oversight Committee is a body of MAXIMUS and partner organization Project Directors and the Project Management Officer, and that has decision making authority to oversee the project.	
IT Contract Advisory Committee		The IT Contract Advisory Committee is a body of State employees that has decision making authority for the MNHIX IT project.	

Stakeholder Register - Organizations

Project Name: Minnesota Health Insurance Exchange Project



Stakeholder Register - Roles

Project Name: Minnesota Health Insurance Exchange Project



Role	Description	Inactive
Business Analyst	A person responsible for providing functional analysis related to one or more business processes necessary in the solution.	
Business Architect	A person responsible for designing functional solutions implemented through the exchange.	
Configuration Manager	The manager responsible for designing configuration solutions, as well as scheduling and performing software releases for the project.	
Documentation Manager	The manager responsible for supporting the development of project related documents and managing Technical Writers.	
Infrastructure Manager	The manager responsible for supporting the design and implementation of project related hardware and networking solutions.	
Lead Business Analyst	A person responsible for leading one or more business analysts in the analysis and development of a functional solution.	
Lead Technical Analyst	A person responsible for leading one or more technical analysts in the analysis and development of a technical solution.	
Lead Tester	A person responsible for designing tests and leading one or more testers in the execution of a test.	
Partner Executive	An executive from a partner organization that provides guidance on project activities.	
Project Director	An executive level representative from a partner organization that is a member of the Project Governance Committee.	
Project Management Officer	The person responsible for performing the activities of the PMO on the project and implementing the decisions of the Project Governance Committee, the Client and the Prime Contractor.	
Project Management Specialist	A person with an expertise in project management that works in the PMO.	
Project Manager	A person from each partner organization responsible for managing the partner's resources and responsibilities on the project. A Project Manager also works closely with the PMO to assist in performing project management related activities on the project.	
Software Developer	A person responsible for developing software components on the project.	
Solution Tester	A person responsible for designing and executing solution (end-to-end) testing scenarios on the project.	
Team Manager	A person responsible for leading architects and analysts in the development of solutions on the project.	
Technical Analyst	A person responsible for providing technical analysis related to one or more technical functions necessary in the solution.	
Technical Architect	A person responsible for designing technical solutions implemented through the exchange.	
Technical Writer	A person responsible for providing technical writing skills on project documentation.	
Tester	A person responsible for performing and documenting software tests required on the project.	
Testing Manager	The manager responsible for writing the Test Plan, scheduling the necessary tests, coordinating testing resources, and performing tests on the project.	
Trainer	A person responsible for participating in the development of training courses and conducting training courses.	
Training Manager	The manager responsible for writing the Training Plan, scheduling the necessary training sessions, coordinating training resources, and conducting training courses on the project.	
Project Steering Committee Member	A person that is a member of the Project Steering Committee.	
Project Oversight Committee Member	A person that is a member of the Project Oversight Committee.	
System Configuration Manager	The manager responsible for coordinating configuration and development activities between between partners, the State, and with the Business Architecture Team.	

Stakeholder Register - Roles

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