

Board of Directors Meeting

Date: Wednesday June 12, 2013	Building: MN Dept. of Revenue
Time: 1:00 – 4:15 pm	Conference Room: Skjegstad (room 2000)
Attendees: Brian Beutner, Chair, Pete Benner, Vice Chair, Thompson Aderinkomi, Kathryn Duevel, MD, Tom Forsythe, Phil Norrgard, Commissioner Jesson, Commissioner Schowalter	
Staff: April Todd-Malmlov, Carley Barber	

Agenda Item	Minutes
Welcome, approve May 29th meeting minutes Brian Beutner, Chair	<p>The meeting was called to order by Brian Beutner, Board Chair.</p> <p>Pete Benner moved to approve the minutes from the May 29th meeting, and the motion was seconded by Commissioner Jesson. The minutes were unanimously approved without changes.</p>

Customer story Dana Hoenigschmidt	<p>Ms. Hoenigschmidt had a last-minute conflict and was unable to attend but sent the following statement:</p> <p><i>“The message that I wanted to share was basically that I hope the committee will keep in mind the needs of small business including affordable rates for good coverage, easy access, and the ability to continue to use my broker because she is a wealth of knowledge and help to me for all aspects of what is required for insurance laws and cobra coverage.”</i></p>
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MNsure call center and consumer assistance presentation and Q & A April Todd-Malmlov, MNsure Executive Director	<p>April Todd-Malmlov, MNsure Executive Director, provided a MNsure call center and consumer assistance <u>presentation</u>, followed by a question and answer period.</p> <p>Key points / questions and answers:</p> <ul style="list-style-type: none"> • Tom Forsythe asked for detailed call volume projections. Staff will follow up on this request. • Thompson Aderinkomi asked about the behavioral aspects of call center hiring. Staff will follow up with that information. • Phil Norrgard asked about how the call center will work with counties. April Todd-Malmlov said that staff are working with counties and it varies county to county. • Kathryn Duevel suggested a road show in greater Minnesota, similar to what the Minnesota Twins do, to draw people in.
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Board policies and procedures

- Charter and bylaws follow up and adoption
- Presentation and discussion of draft oversight, delegation and public engagement policies

Brian Beutner, Chair
and Mary Foarde,
FriedmannFoarde Health
Care Law

The Charter and Bylaws were amended to include a purpose statement. Pete Benner moved to adopt the Charter and Bylaws. The motion was seconded by Kathryn Duevel. The Charter and Bylaws were approved unanimously as amended. Pete Benner made a motion to adopt the Code of Conduct. Kathryn Duevel seconded the motion and the Code of Conduct was adopted.

The Board discussed the Draft Delegation of Authority document.

The following changes were requested to the main document:

- In item 2, "having been" is awkwardly worded. Mary Foarde will reword.
- Tom Forsythe felt the Board should have its own authorities noted first, followed by what will be delegated. Commissioner Jesson agreed. Mary Foarde will re-draft.
- In item 3b, the Board suggested it should read something like "understand *and operate within*."

The following changes were requested to the Appendix:

- Re-word items to begin with "The Board will..." so it reads more like a job description.
- Members expressed concern with the draft litigation language, Mary Foarde will re-draft. Specifically, members requested separating the *initiation of litigation* from litigation and distinguish between "within delegated authority limits" and "above delegated authority limits."
- It was requested that numbers / dollar amounts be added to this section. It was noted that this also ties into the procurement policy, which will have numbers / dollar amounts.
- Contracts will be a part of budget discussion this fall. Mary Foarde will re-work this, with consideration given to interagency agreements, procurement and budget.
- Members discussed legislative authority and the intention for the Board to approve the plan, but delegate execution of the plan to the Executive Director.
- The Board expressed concern about short term loans. Mary Foarde will re-draft this section.

The Board reviewed the Draft Public Comment Policy.

The following changes were requested:

- In item 3, the Board might want to get public comment on things as well. It was not the intent to limit it to the Executive Director so Mary Foarde will reword.
- Add a statement to review upcoming meeting agendas and needs and consider where public comment may be needed.
- Kathryn Duevel would like this to be more readable to the public, with less legalese. Mary Foarde will work on re-drafting.
- Section 5.a.i. is missing the word "website." Thompson Aderinkomi requested that we add social media for notices.

The Board reviewed the Draft Policy on Advisory Committees.

The following comments were made and changes were requested:

- Commissioner Jesson suggested the Board not miss the opportunity to call on academic experts on advisory committees. Commissioner Jesson also requested that the Consumer and Small Employer Advisory Committee include public program enrollees, not just consumers.
- In Section 1.7, change it to “may” instead of “will” compensate advisory committee members.
- Tom Forsythe recommended separating or making a distinction between the standing committees required by statute and the ad hoc committees. There will be more flexibility and less prescriptiveness with the ad hoc committees. Mary Foarde will work on re-drafting.
- Section 1.8 – Tom Forsythe suggested allowing for flexibility in how often the Committees will meet. Brian Beutner suggested the language be changed to “will meet quarterly, at a minimum.”
- The charge for individual advisory committees needs to be clearer. The scope of activities is very loose. “Will provide advice...”
- Pete Benner asked that the Board receive public comment on the Draft Policy on Advisory Committees. Staff will put out a request for comment and will share comments received at the next Board meeting.

The Draft Tribal Consultation Policy was briefly discussed. It is very similar to the existing policy. Staff will send to Tribal Leaders and Health Directors for their review and comment and will share feedback at a future meeting.

Wrap up and any new business

Brian Beutner, Chair

Board Members should let Brian Beutner know if they need to miss a meeting. Tom Forsythe will be out for the August 7th meeting.

Adjourn

Pete Benner moved to adjourn. The motion was seconded and the meeting was adjourned.