

Board of Directors Special Meeting

- > **date/time:** Wednesday, July 30, 2014, 1:00 to 2:30 p.m.
- > **building:** 81 East 7th Street, St. Paul, MN, Mississippi Conference Room, 3rd floor
- > **members in attendance:** Brian Beutner, Peter Benner, Tom Forsythe, Phil Norrgard (via phone), Thompson Aderinkomi (via phone), Kathryn Duevel (via phone), Commissioner Lucinda Jesson (via phone).
- > **staff in attendance:** Scott Leitz, Carley Barber, Allison O'Toole, Wes Kooistra

topics

Welcome

Brian Beutner, Board Chair

The meeting was called to order by Brian Beutner, Board Chair, at 1:05 p.m.

Brian Beutner took roll and read MNSure's purpose: *The purpose of the organization is to ensure that every Minnesota resident and small business, regardless of health status, can easily find, choose, and purchase a health insurance product that they value and does not consume a disproportionate share of their income.*

CEO report

Scott Leitz, CEO

Scott Leitz opened by presenting the updated MNSure enrollment numbers. As of July 30th, almost 275,000 people have enrolled in coverage through MNSure, with about 25,000 people enrolling in the month of July. Implementation of the ACA has had a significant impact on these numbers, especially in the states that expanded Medicaid. Scott also highlighted MNSure's newly created stakeholder groups and forums as well as continued summer outreach. He then focused on the topic of Deloitte, saying that some cleanup still has to be made to the work plan. Scott stated that this timeline is compressed and that there is still a lot of hard work to be done. This report from Deloitte (later in the agenda) ends the evaluation stage, headlining MNSure into the implementation stage. Lastly, Scott shared that through the work with Deloitte over the past three months it is clear that they are the right vendor to guide MNSure through the next enrollment period. Amending the contract with Deloitte would still keep it within the original budget.

Deloitte presentation

Brian Keane, Principal, Deloitte and Stacy Camp, Deloitte and Tom Baden, DHS CIO
Board discussion

Brian Keane walked through the [presentation slides](#) for deliverable 4 – work plan. This deliverable is the final one in Deloitte's initial 5-deliverable assessment. Brian noted that improvements to the MNSure system are ongoing. Brian explained that the development of the work plan followed an

iterative process, and throughout the process, the priority has been to meet the “go-live” date of November 15, 2014, and to mitigate risks.

Brian highlighted the summary of the work plan, the critical steps to improve the chance of success, the project work summary, and project tracking. He also shared that they are looking into manual processes to be used as backup for some functionalities, if needed.

Board action: Deloitte contract amendment

[Scott Peterson and Tom Baden, MNIT](#)
[Board discussion](#)

Scott Peterson confirmed that MNIT’s partnership with Deloitte has been working very well. Scott and Tom walked through slides 5 and 6 of the [discussion slides](#), giving background on the proposed motion to amend the State’s contract with Deloitte.

The proposed amendment comes in two parts:

- Part One: \$ 2,639,944
 - Project management
 - project execution, plans, status reports, communications
 - Business requirements
 - facilitation, documentation artifacts, traceability, logistics
 - Technical design
 - functional specification management, review, traceability documentation
 - Testing
 - Plans, results management, tractability, risk planning
- Part Two: \$ 525,000
 - 3,000 hours of professional technical services to be used at the States discretion
 - Mutually agreed upon process to determine notice, scope, scheduling, invoice and payment

Scott noted that having Deloitte assist the State in implementation of the technology plan ahead of the upcoming open enrollment period will ensure an improved customer experience for all those that are renewing their plans through MNSure, or are newly seeking affordable, comprehensive coverage.

Motion: Brian Beutner moved to authorize Scott Leitz to complete negotiation of a contract amendment with Deloitte to extend their appointment as project manager that is consistent with slides 5 and 6 of the discussion slides.

Thomas Forsythe seconded. All were in favor, no one opposed, and the motion passed.

Wrap up and adjourn

[Brian Beutner, Board Chair](#)

Brian moved to adjourn. Peter Benner seconded and the meeting adjourned at 2:27 pm.